

F. No. 6/FSSAI/Dir (A)/Office Order/2011
भारतीय खाद्य संस्था एवं मानक प्राधिकरण
Food Safety & Standards Authority of India
FDA Bhawan, Kotla Road,
New Delhi

Dated the 18th May, 2011

OFFICE ORDER

SUBJECT:- ORIENTATION PROGRAMME FOR FOOD SAFETY COMMISSIONER.

A orientation programme has been designed to be conducted for Food Safety Commissioner of States and Union Territory w.e.f. 23rd to 25th May, 2011 at The Atrium, Shooting Range Road, Faridabad-121001 (Ph. 0129-4090700), as per the schedule below.

- 1) 23rd May, 2011:- Inauguration at 09:30 hours – Program to continue.
- 2) 24th May, 2011:- CAC meeting 09:00 to 13:30 hours, 14:30 hours to 18:00 hours visit to FRSL Ghaziabad.
- 3) 25th May, 2011:- Orientation program, Syndicate presentation, certificate distribution and valedictory function.

The orientation programme shall be co-ordinated by Training division under Director(Administration).

Visit of FRSL Lab, presentation etc. to be co-ordinated by ADG(PFA), Dr. Dhir Singh.

CAC meeting to be co-ordinated by Dir(Enforcement), Sh. S.S. Ghonkrokta

Activities of GA to be co-ordinated by DD(GA), Sh. R.K. Saxena, as under:

- Logistics.
- Food and Beverages- including during meetings.
- Photography.
- Stationery and Training Kits, Registration of participants.
- Printing of certificates.
- Invitation cards for dinner.
- Arrangements for Faculty at Guest House, Delhi.
- Other sitting arrangements for CAC, Syndicate presentation etc.


The following resource persons have been identified.

- Sh. R.K. Saxena, DD (GA).
- Sh. Shaikh Nadeem Ahmed, AD.
- Sh. Pramod Siwach, JIO.
- Sh. J.P. Dongare, MO.

- Sh. Adesh Mohan, SIO.
- Ms Misha Yadav, TA.
- Ms Shruti Sharma, TA.
- Ms Suman Maurya, TA
- Ms Bhawna Dhamija, TA
- Ms Poonam Agarwal, RA

NB: All the resource person are requested to be available during the orientation program/CAC meeting.

A copy of schedule of the program is attached for information.


(Asim Choudhary)
Director (Admin)

Distribution:

1. Sr. PS to CP, FSSAI
2. PS to CEO, FSSAI
3. Directors-(S), (E), F &VP, ADG(PFA)
4. FA
5. All concerned

SCHEDULE OF FOOD COMMISSIONERS' TRAINING PROGRAMME
MAY 23-25, 2011, THE ATRIUM, SURAJKUND, HARYANA

Time	Subject	Topics to be covered	Faculties
DAY: I (23/05/2011)			
9.30 to 10.00	Registration of the participants		
10.00 to 11.00	FOOD SAFETY & STANDARDS ACT, 2006	<ul style="list-style-type: none"> • Salient features of Food Safety & Standards Act, 2006 • Administration at Central Government level <ul style="list-style-type: none"> • Proposed structure of FSSAI HQ • Set up at the State level and below • Roles and Responsibilities of Food Safety Regulators <ul style="list-style-type: none"> ➤ Food Safety Commissioner ➤ Designated Officer ➤ Food safety Officer, ➤ Adjudicating Officer 	CEO, FSSAI
11.00 to 12.30 hrs	IMPLEMENTATION OF REGULATION – FSS ACT, 2006	<ul style="list-style-type: none"> • Licensing and Registration • Improvement Notices 	Ms. Parna Dasgupta,
12.30 to 13.30 hrs	OFFENCES IN FOOD, TRIALS PROCEDURE TO LAUNCH PROCECUTION.	<ul style="list-style-type: none"> • Common cases found in violation of food regulations. • Case studies and judicial pronouncements, • Procedure for investigation and filing of cases by food safety Regulator as per FSS act. 	Shri Aditya Prakash Rao,
13.30 to 14.00 hrs	LUNCH BREAK		
14.00 to 14.15 hrs	GROUP PHOTOGRAPH		
14.15 to 15.00 p.m.	FOOD SAFETY PLAN	<ul style="list-style-type: none"> • General Parameters for Food Safety Plan for Panchayat and Municipalities • How to prepare food safety plan for Village/ Panchayat/ District <ul style="list-style-type: none"> ➤ Aims and Objectives • Various components of Plan • Allocation of responsibilities and implementation 	Dr. Gopal Naik,
15.00 to 16.00	FOOD- SAFETY ASPECTS AND RISK ANALYSIS	<ul style="list-style-type: none"> • Food Safety Aspects <ul style="list-style-type: none"> ➤ Food Contaminants (Microbial, Chemical, Physical) ➤ Food Adulteration (Common adulterants,) ➤ Food Additives (functional role, safety issues) ➤ Food Packaging & labelling (Packaging types, understanding labelling rules & Regulations, Nutritional labelling, labelling requirements for pre-packaged food) • What is risk analysis as basis of Food safety management 	Dr J I LEWIS

FOOD SAFETY AND STANDARDS AUTHORITY OF INDIA
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16.00 to 16.45	SOUNDING FOOD ALERTS, TRACEABILITY AND PRODUCT RECALLS	<ul style="list-style-type: none"> • What is food surveillance • Steps to be taken for reporting and dealing with food incidents. • Food alerts • Traceability • Product Recall 	Sh. Vijay Sardana,
20.00 TO 21.30 Hrs, DINNER HOSTED BY CEO, FSSAI			
DAY 2 (24/05/2011)			
10.00 TO 13.00	CAC MEETING		
13.30 to 14.00	LUNCH BREAK		
14.15	Proceed for FRSL Ghaziabad		
14.30 TO 17.00	Visit to a Food laboratory (FRSL Ghaziabad)	<ul style="list-style-type: none"> • Need for Food analysis • Accreditation of Food Laboratory • Referral labs, • Functions of Food Analyst their coordination, • Hierarchy with the food safety authorities, • Analysis of food samples & reports • Visit to various sections of FRSL 	Dr. Dhir Singh, ADG (PFA), FSSAI
17.30 hrs	Departure from FRSL		
DAY 3 (25/05/2011)			
10.00 TO 11.00 hrs	FOOD SAFETY – A GLOBAL PERSPECTIVE	<ul style="list-style-type: none"> • World Trade Organization (WTO) • SPS and TBT • Food & Agriculture Organization (FAO) • World Health Organization (WHO) • World Animal Health Organization • Codex Alimentarius Commission (CODEX) 	Sh. Vijayraghvan,
11.00 To 12.00 hrs	ADVANCES IN FOOD/ FOOD PRODUCTS	<ul style="list-style-type: none"> • Organic food • GM food • Irradiated Food • Functional Foods & Nutraceuticals 	Dr. Vilas Shirhatti,
12.00 to 13.00 hrs	FOOD SAFETY & QUALITY MANAGEMENT	<ul style="list-style-type: none"> • Good Hygienic Practices (GHP) • Good Manufacturing Practices (GMP) • HACCP • ISO 22000 (Food Safety Management System) 	Shri Prabodh Halde,

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13.00 to 13.30 hrs	LUNCH BREAK	
13.30 to 16.30 hrs	SYNDICATE DISCUSSION FOUR GROUPS WITH 4-5 STATES IN EACH GROUP	
13.30 to 15.30	<p>Group Discussion and strategic plan recommendation by each group on following issues.</p> <ul style="list-style-type: none"> • Food testing labs – issues in NABL Accreditation • Unified cadre of food safety personnel – Career Progression and Controls • Testing labs- self financing/ sustaining; its management, up-gradation, linkages • Surveillance and hazard identification, Recall issues and roles of Govt. agencies. • Training of officials – FSO, DO, Registering authorities – Strategy and control. • Enforcement of regulations – strategic approach for transition from PFA to FSSA 	Chairmanship of CEO, FSSAI
15.30 to 16.10 hrs	Presentation by each group (10 minutes each) for recommendations on the above issues.	
16.10 to 16.30 hrs	Open discussion on the strategic plan and to summarise the recommendations.	
16.30 to 16.45	Valedictory function and Certificate Distribution by Chairperson, FSSAI	
		Chairmanship of CP, FSSAI