

L-574/AD(M)
03/05/16

File No. Z.14011/01/2016-E&A
Food Safety and Standards Authority of India
Establishment Division

Dated, the 2nd May, 2016

Office Order

Officers under the FSSAI would be responsible for the following Divisions and Cells for various work under the Authority.

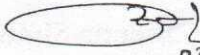
- (1) **Ms. Madhavi Das, Chief Management Services Officer (CMSO)**
 - a) HR (Human Resources) Division erstwhile Establishment Division
 - b) TCB (Training and Communications) Division [including FSSAI Learning Portal]
 - c) PC (Policy Coordination) and Corporate Engagement Cell (including Facilitation Centre)
 - d) Coordination of Special projects
- (2) **Shri Kumar Anil, Advisor (S)**
 - a) FS (Food Standards) Division
- (3) **Shri Sunil Bakshi, Advisor (R) / Adviser (Codex)**
 - a) Regulations Division
 - b) Codex Cell (including National Codex Contact Point)
- (4) **Shri Bimal Kumar Dubey, Director (I)**
 - a) Imports Division
 - b) IC (International Cooperation) Cell*
- (5) **Shri Rakesh Chandra Sharma, Director (Enf)**
 - a) Enforcement Division
 - b) Grievance redressal cell
- (6) **Dr. Rubeena Shaheen, Director (PA) - to report through Adviser (S)**
 - a) Pre-standardization approval cell
 - b) Knowledge Resource Centre erstwhile Library
- (7) **Ms. Suneeti Toteja, Director (FSMS)**
 - a) FSMS (Food Safety Management System) Division [GMP, GHP, HACCP, Food safety audit & recall portal]
 - b) R&D Cell [Scheme for support for R&D in nutrition, food safety and hygiene and Food Safety Knowledge Assimilation Network (FSKAN)]
- (8) **Shri S K Yadav, Director (SKY) - to report through CMSO**
 - a) Vigilance Cell
 - b) Welfare Cell
 - c) RTI Cell

- (9) **Shri Tanmoy Prasad**, Chief Information and Technology Officer (**CITO**)
- a) IT Support & Data Analytics Division [including website and portal and platforms]
- (10) **Shri Raj Singh**, Consultant [to be referred to as **Head (GA)**]
- a) General Administration including centralised receipt & dispatch and record room
- b) Parliament cell
- c) Legal Cell
- d) Hindi Cell
- (11) **Shri R.K. Gupta**, Consultant [to be referred to as **Head (QA)**]
- a) QA (Quality assurance) Division [including food testing labs Food testing methods]
- b) Surveillance Coordination Cell
- c) Risk Assessment Cell / Centre

Dr. A.K. Singla, Joint Director, Shri V.G. Sarvade, Deputy Director and Dr. Manisha Narayan, Assistant Director would be attached to FSMS Division and would be assigned work by the Director (FSMS) in consultation with the CEO.

These orders have been issued with the approval of the competent authority and will come in force with immediate effect except those marked with '*' that will come into effect on Dr. Sandhya Kabra being relieved from FSSAI.

This order is partial modification of all earlier orders related to work allocation in the FSSAI.


02/05/2016
(Sunil KS Bhadoria)
Assistant Director

To

1. All Divisional Head in FSSAI Hqs.
2. All Designated/Authorized Officers / Officers/Officials/Sections in Regional Offices/Laboratories.
3. Office Order folder
4. CITO for posting of the orders on the FSSAI website

Copy for information to: PPS to Chairperson, FSSAI / PA to CEO, FSSAI