

F. No. E-12017/01/2013-E&A  
Food Safety and Standards Authority of India  
Ministry of Health and Family Welfare

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FDA Bhavan, Kotla Road, New Delhi – 110002

Dated the 15<sup>th</sup> October, 2013

CIRCULAR

**Sub** : Filling up the vacant posts in the Food Safety and Standards Authority of India on transfer on deputation on Foreign Service terms basis - reg.

The Food Safety and Standards Authority of India (FSSAI) is an autonomous statutory Authority set up under the Food Safety and Standards Act, 2006 for laying down science based standards for articles of food and to regulate their manufacture, storage, distribution, sale and import, to ensure availability of safe and wholesome food for human consumption.

2. It is proposed to fill up posts in FSSAI (Headquarter and Regional offices) on transfer on deputation on Foreign Service terms as per the details contained in Annexure-I. Officers fulfilling the eligibility criteria & experience as stipulated in Annexure-I may apply in the prescribed format (Annexure-II) through proper channel only. The posts at Sl No. 7 & 8 are to be filled up on contract basis only whereas the post at Sl No.06 would be filled up on either deputation or contract basis. The candidates who fulfil eligibility criteria and possessing requisite experience may apply in the prescribed format(Annexure-II) alongwith the supporting documents.

3. The period of deputation would be initially for one year extendable for further 2 years. Further, extension beyond one year would be subject to performance evaluation and fit with the organization. The terms of deputation including pay of the officials selected on deputation will be governed by provisions laid down in the Department of Personnel and Training's Office Memorandum No.6/8/2009-Estt.(Pay II) dated 17th June, 2010 and other orders/guidelines issued in this regard from time to time. The period of deputation, in case of employees already on deputation in another ex-cadre post including, the period of deputation held immediately preceding this appointment in the same or some other organization/Department shall not exceed five years. The maximum age limit for appointment on deputation shall be 56 years on the last day of receiving the applications. The Food Authority reserves the right not to fill up all or any of the vacancies or to cancel the advertisement at any stage.

5. Only such applications accompanied by the requisite personal data in Annexure-II alongwith necessary certificates/documents forwarded through proper channel will be considered. Advance copy of the application will not be considered for candidature.

6. It is requested to give wide publicity to the vacancy circular amongst the staff. The applications in the prescribed Performa (Annexure-II), along with upto date CR Dossiers of the officers who can be spared in the event of their selection, may be forwarded to the Assistant Director(E&A), Food Safety and Standards Authority of India, 4<sup>th</sup> Floor, FDA Bhavan, Kotla Road, New Delhi by 15<sup>th</sup> November, 2013.

7. While forwarding the applications, it may be verified and certified that the particulars furnished by the officer are correct and no disciplinary proceedings are either pending or contemplated against him/her. The integrity of the officer may also be certified. It may also be confirmed that no major/minor penalty has been imposed on him/her during the last ten years.

8. Application received after due date or without the necessary documents or otherwise found incomplete will not be considered. Candidates need not to send advance copy of the application as applications duly forwarded through proper channel will only be considered. More than one application for a post received from one candidate will be summarily rejected.



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To

1. All Ministries/Departments/Organisations of Govt. of India/State Govt./UTs/ Autonomous Bodies as per list.
2. IEC, FSSAI for uploading on [www.fssai.gov.in](http://www.fssai.gov.in).

